

## **FAIRFIELD COMMUNITY SCHOOLS**

- POSITION:** Principal, Millersburg Elementary School
- ENROLLMENT:** Estimated 400 Students, K-6
- QUALIFICATIONS:**
1. Valid Indiana Principal's License
  2. Successful elementary or jr. high school teaching experience
  3. Excellent Verbal and Written Communication Skills
  4. Excellent Organizational Skills
  5. Knowledge of current trends in education
  6. Excellent interpersonal skills with the ability to work with students, staff and parents
  7. Leadership skills in staff and curricular development
  8. Ability to maintain firm discipline
- CONTRACT:** 210 days per year, 2-year contract beginning July 1, 2009.
- COMPENSATION:**
1. Salary commensurate with experience
  2. Insurance benefits including health, dental, life, and long term disability
- APPLICATION PROCESS:** If possible, candidates are asked to submit the application and all other process materials on or before April 3, 2009. Application materials are:
1. Letter of interest
  2. Complete Resume
  3. University placement file if available
  4. Three letters of reference
  5. Up-to-date transcripts of college work
  6. Evidence of Degree
  7. Other as determined by the candidate
  8. Fairfield Community School Corporation Application
- DIRECT TO:** Mr. Thomas E. Tumey, Superintendent  
Fairfield Community Schools  
67240 C.R. 31  
Goshen, IN 46528  
(574) 831-2188  
fax: (574) 831-5698